

Walton Orchestra Leadership Team 2018-2019  
Job Descriptions

CEO

- Schedule donut day
- Plan social nights
- Post on social media
- Communicates in group chat
- Coordinates group chat for Executive Council
- Helps Grimes and Doc with the logistics
- Participates in Patron Program
- Attends monthly Executive Council meeting

President of Logistics

- Coordinate group chat for officers at large
- Room/stage set-up crew coordination
- Bus captains and lists
- Assigns cello and bass coordinators
- Participates in Patron Program
- Attends monthly Executive Council meeting
- Locker management

Vice President of Logistics

- Keeps sticky note of boards
- Ensure bass rosin and cello rosin are fresh. Bass tuners on all instruments.
- Assists President of Logistics with room coordination
- Participates in Patron Program
- Attends monthly Executive Council meeting

Class President

- Tune class
- Give announcements
- Answer questions
- Know how to use the copy machine
- Participates in Patron Program
- Begin with daily warm-ups and/or scales
- Attends monthly Executive Council meeting

Class Librarian

- Ensure all folders have correct music
- Answer questions
- Know how to use the copy machine
- Participates in Patron Program
- Attends monthly Executive Council meeting

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Class Secretary

- Take attendance on the chart daily
- Answer questions
- Know how to use the copy machine
- Participates in Patron Program
- Attends monthly Executive Council meeting

Middle School Liaison

- Communicates with middle school director about tuning crew needs
- Recruits helpers for tuning crews one week ahead of time
- Supervised tuning crews insuring proper attire and behavior at middle schools
- Participates in Patron Program
- Attends monthly Executive Council meeting

Officer at Large

- Communicates in officer chat
- Assists with projects
- Helps plan social activities
- Answers questions of other orchestra members
- Helps straighten chairs/stands during class periods
- Participates in Patron Program
- Attends meetings as called

## 2018-2019 Walton Orchestra Leadership Team

CEO	Grace Lege	Executive Council
President of Logistics	David Cornell	Executive Council
Vice President of Logistics	Russell Newton	Executive Council
President-Chamber Orchestra	Mimi Fan	Executive Council
President-Philharmonia	Maya Topiwalla	Executive Council
President-Sinfonia	Sophie Beaudet	Executive Council
President-Ionian	Emily McGlamry	Executive Council
President-Locrian	Jenny Choi	Executive Council
President-Dorian	Swathi Rwamaswamy	Executive Council
President-Aeolian	Kiki Rwambaisire	Executive Council
Secretary-Chamber Orchestra	Jacqueline Webb	Executive Council
Secretary-Philharmonia	Eve Ahmed	Executive Council
Secretary-Sinfonia	Tyler Orndorff	Executive Council
Secretary-Ionian	Neven Morey	Executive Council
Secretary-Locrian	Natalie Trimble	Executive Council
Librarian-Chamber Orchestra	Emma Holt	Executive Council
Librarian-Philharmonia	Cherry Gong	Executive Council
Librarian-Sinfonia	Elise Johnson	Executive Council
Librarian-Ionian	Shriya Patel	Executive Council
Librarian-Locrian	Ava Healy	Executive Council
Dickerson Liaison	Megha Dillip	Executive Council
Dodgen Liaison	Jenny Krakowski	Executive Council
Officer at Large	AJ Christian	
Officer at Large	Andrew Li	
Officer at Large	Annalise Lewinski	
Officer at Large	Ariana Nowroozadeh	
Officer at Large	Blake Hakimian	
Officer at Large	Drew Gooch	
Officer at Large	Elias Exartier	
Officer at Large	Ellen Ollis	
Officer at Large	Georgia Patterson	
Officer at Large	Grace Yan	
Officer at Large	Hanna Smith	
Officer at Large	Je He Park	
Officer at Large	Maggie Xia	
Officer at Large	Mary Simon	
Officer at Large	Melody Zadeh	
Officer at Large	Ramy Bassil	
Officer at Large	Ryan Mascarenhas	
Officer at Large	Thomas Joo	
Officer at Large	Will Trimble	
Officer at Large	Wyatt Pitts	